

AAHAM Certification Program

June 22, 2023

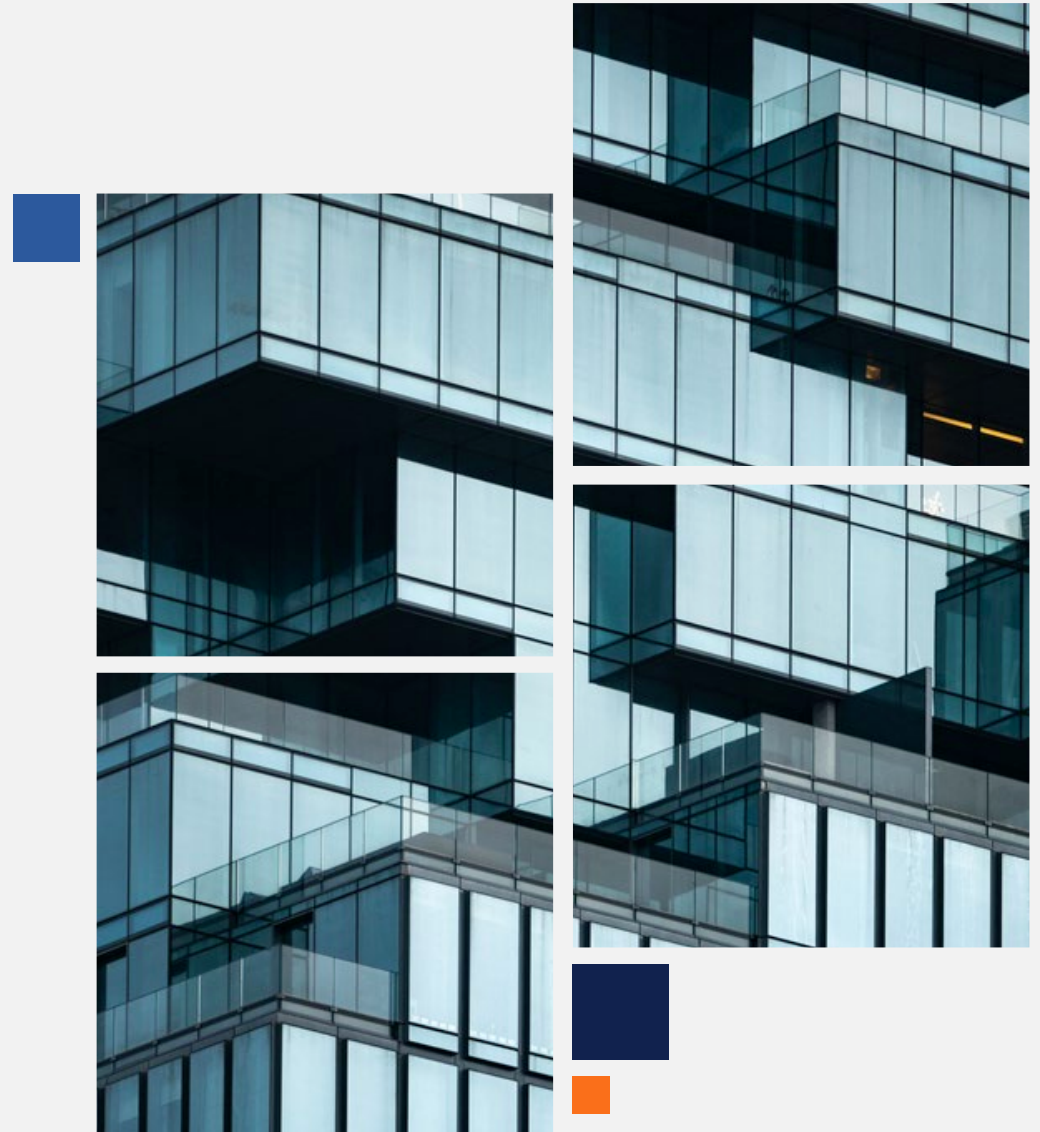
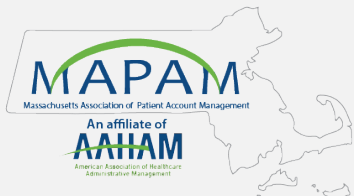
Agenda

- Introduction
- Tips & Tricks
- Sample Exam Questions
- Questions?

Introduction

The American Association of Healthcare Administrative Management (AAHAM) offers 5 different certifications.

- Certified Revenue Cycle Specialist (CRCS)
- Certified Revenue Cycle Professional (CRCP)
- Certified Revenue Cycle Executive (CRCE)
- Certified Compliance Technician (CCT)
- Certified Revenue Integrity Professional (CRIP)



Certified Revenue Cycle Specialist (C RCS)



Sections

- Patient Access
- Billing
- Credit & Collections



Exam Fee

\$100



Digital Study Manual

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Printed Study Manual

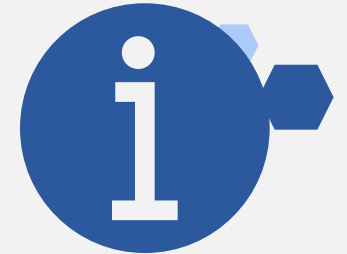
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Eligibility

Revenue Cycle Staff with responsibilities in:

- Patient Access
- Account Resolution
- Denial Management
- Collections
- Cash Posting
- Customer Service
- Self-Pay Collections



More Info:



Certified Revenue Cycle Professional (CRCP)



Sections

- Patient Access
- Billing
- Credit & Collections
- Revenue Cycle Management



Exam Fee

\$199



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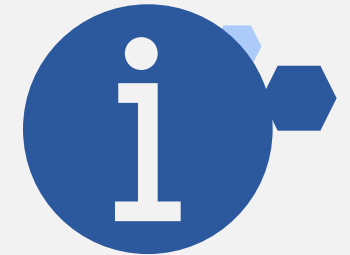
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Eligibility

Revenue Cycle Staff with:

- **Current National AAHAM Membership**
- 2 Years experience in healthcare related field
- or
- 2 Year Associates Degree



More Info:



Certified Revenue Cycle Executive (CRCE)



Sections

- Patient Access
- Billing
- Credit & Collections
- Revenue Cycle Management



Exam Fee

\$299



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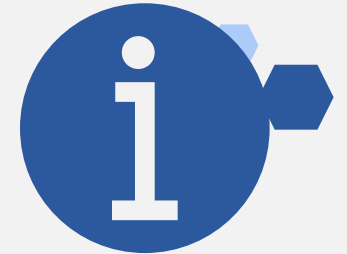
Printed Study Manual

\$279



Eligibility

- Senior/Executive Leader in Revenue Cycle Industry
- Current National AAHAM Membership
- 4 Years experience in healthcare related field
or
- 2 Year Associates Degree, can substitute 2 Years of experience



More Info:



Certified Compliance Technician (CCT)



Focus Areas

- 7 Elements of a Healthcare Compliance Plan
- Agencies that oversee Healthcare Compliance
- Knowledge of the Office of Inspector General
- Non-compliance Penalties



Exam Fee

\$100



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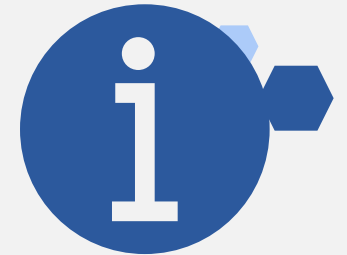
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Eligibility

- 1 Year Compliance experience recommended



More Info:



Certified Revenue Integrity Professional (CRIP)



Focus Areas

- Overall Review of Charge Capture
- Ancillary Services
- Surgical Services & Procedures
- Recurring Outpatients & Clinical Services



Exam Fee

\$199



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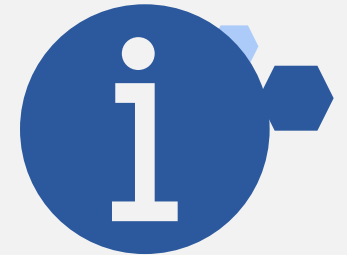
Printed Study Manual

\$199



Eligibility

- Current National AAHAM Membership
 - 2 Years experience in healthcare related field
- or
- 2 Year Associates Degree



More Info:

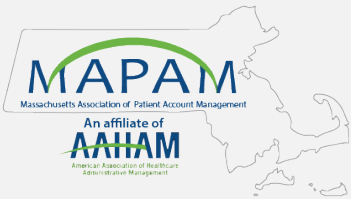


Tips and Tricks: Study

- Make a game out of it! (Flashcards, match games, etc.)
- Quizlet! *Be sure to double check answers as these are user created and sometimes have inaccurate/outdated info*
- Create a study group
- Set a study schedule by section, to keep yourself on track
- Use the practice tests provided in the study manual
- Decide on your proctor type that fits you best: In-Person or Remotely via ProctorU
- Take breaks!

Tips and Tricks: Free Certification Webinars

- Provided through National AAHAM, you do not need to be a national member to attend for CRCS and CCT
- Each webinar is a 60-minute presentation, a 30-minute Q&A session and handouts via email
- If you are unable to attend a live webinar, recordings are available on-demand
- Statistically, those who have participated in the webinars have a higher exam pass rate than those who did not



Upcoming Live Webinar Schedule:

- 2023 CRCS Webinar – Billing - 7/12/2023 - 12-1:30
- 2023 CRCE Webinar - Patient Access and Billing - 7/19/2023 - 1-3:00
- 2023 CRCS Webinar - Credit & Collections - 7/25/2023 - 12-1:30
- 2023 CRCE Webinar - Credit and Collections and Revenue Cycle - 7/26/2023 - 1-3:00
- 2023 CRCS Webinar - Access & Federal Regulations - 8/8/2023 - 12-1:30
- 2023 CRCP Webinar - Access - 8/9/2023 - 12-1:30
- 2023 CRCP Webinar - Billing - 8/10/2023 - 12-1:30
- 2023 CRCP Webinar - Credit and Collections - 8/16/2023 - 12-1:30
- 2023 CRCP Webinar - Revenue Cycle Management - 8/17/2023 - 12-1:30
- 2023 CCT Webinar - 8/22/2023 - 12-1:30
- 2023 CRIP Webinar - 8/23/2023 - 12-1:30
- *Registrations must be received the WEEK before each session.*

REGISTER NOW



Tips and Tricks: Test Day

- Get plenty of rest the night before the test
- Pay attention to tricky wording of questions
- During the exam provide more than required answer (ex. If they ask for 3 out of 7, can provide 4 answers)
- Bring snacks and drinks
- Relax. You've got this!

Tips and Tricks: Maintain CEUs

- Become a National AAHAM Member to earn CEUs
- Attend MAPAM events
- Attend National AAHAM Events and Webinars
 - The Certification Webinars will earn you 3 CEU's each
- If you maintain your CEUs, you do not have to retake your certification at the end of your certification period

Certification	CEUs Needed	Certification Period
CRCS	30 (15 AAHAM)	3 Years
CRCP	30 (15 AAHAM)	2 Years
CRCE	40 (20 AAHAM)	2 Years
CCT	20 (10 AAHAM)	3 Years
CRIP	30 (15 AAHAM)	2 Years

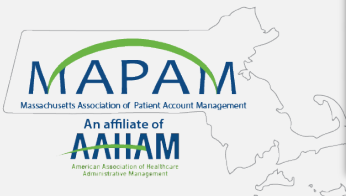
Tips and Tricks: Maintain CEUs

- CEU's may be earned as followed:

# of CEUs	Description
2	Each hour in attendance at an AAHAM sponsored event.
1	Each hour in attendance at an educational program or class relating to the health care field.
3	Authored an article published in a National AAHAM publication.
3	Given presentations related to AAHAM, patient accounting or healthcare administrative management (AAHAM related credit given if made at an AAHAM sponsored event or if presenter is representing AAHAM.)
2	Authored an article published in an AAHAM chapter publication.
2	Each hour coaching an organized executive (CRCE) certification review session.
2	Each hour coaching an organized professional (CRCP) certification review session.
2	Each hour coaching an organized specialist (CRCS) certification review session.
1	Each hour proctoring an AAHAM certification exam.
1	Question, answer and reference material submitted and accepted into the CRCE or CRCP Exam Bank.
1	Each executive exam (CRCE) section graded and returned by the deadline.
2	Attendance at a National board meeting.
8	Attendance at National Legislative Day.
6	Officer of National AAHAM
4	National Committee Chairperson
3	Chapter Officer
2	Director or Chapter Committee Chairperson

Today's meeting is earning **7 CEUs** for current National Members with certifications!

*Please see registration to get your name on the CEU list!



Sample Questions!

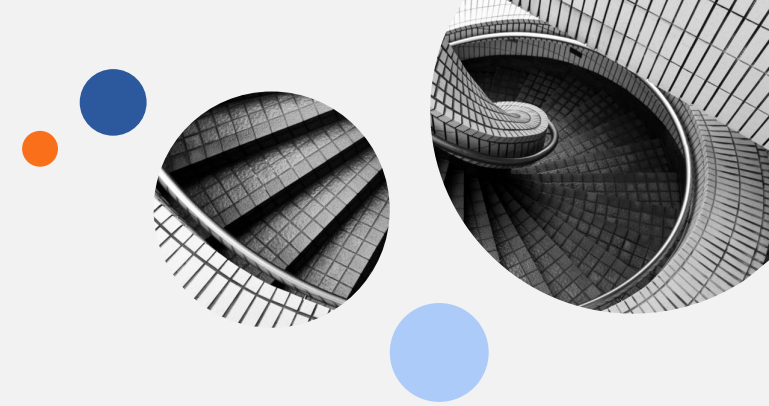
**First person to answer
correctly will win a prize!**

CCT Sample Question

Which of the following is not a true statement about the Health Care Fraud and Abuse Control (HCFAC) program?

- A. It was established by HIP AA
- B. It is intended to combat waste, fraud, and abuse
- C. It constitutes a major portion of the OIG' s annual operating budget.
- D. It focuses exclusively on the Medicare program

CCT Sample Answer



Which of the following is not a true statement about the Health Care Fraud and Abuse Control (HCFAC) program?

- A. It was established by HIP AA
- B. It is intended to combat waste, fraud, and abuse
- C. It constitutes a major portion of the OIG' s annual operating budget.
- D. It focuses exclusively on the Medicare program

CRCS Sample Question

Which of the following is *not* gathered during preregistration or preadmission?

- A. History of chief complaint
- B. Patient demographics
- C. Financial information
- D. Socioeconomic information

CRCS Sample Answer

Which of the following is *not* gathered during preregistration or preadmission?

- A. History of chief complaint
- B. Patient demographics
- C. Financial information
- D. Socioeconomic information

CRCP Sample Question

Which of the following is *not* an expected result of efficient and effective scheduling?

- A. Reduced physician, administrative, and clinical staff dissatisfaction
- B. Reduced patient dissatisfaction
- C. Reduced down-time
- D. Reduced over-booking

CRCP Sample Answer

Which of the following is *not* an expected result of efficient and effective scheduling?

- A. Reduced physician, administrative, and clinical staff dissatisfaction
- B. Reduced patient dissatisfaction
- C. Reduced down-time
- D. Reduced over-booking

CRIP Sample Question

Magnetic Resonance Imaging

- A. PET
- B. MRI
- C. PSA
- D. IVP

CRIP Sample Answer

Magnetic Resonance Imaging

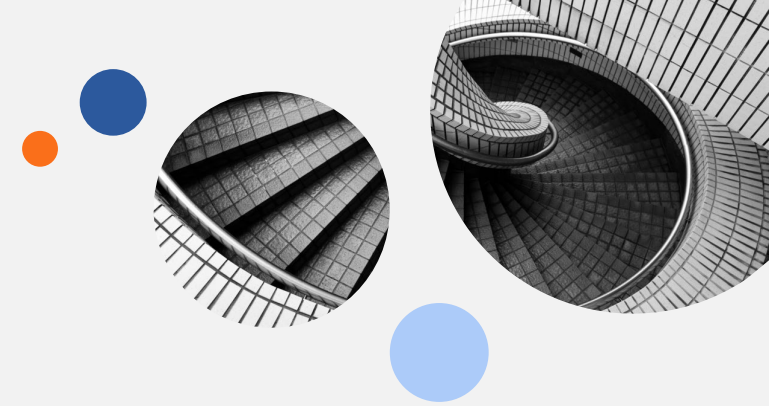
- A. PET
- B. MRI
- C. PSA
- D. IVP

CRCE Sample Question

What is the name for an ABN triggering event when there is a discontinuation in the services being provided?

- A. Initiation
- B. Reduction
- C. Cessation
- D. Termination

CRCE Sample Answer



What is the name for an ABN triggering event when there is a discontinuation in the services being provided?

- A. Initiation
- B. Reduction
- C. Cessation
- D. Termination

Questions?

MAPAM Certification Chairs



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